

## Dual Enrollment Procedures for Florida SouthWestern State College

1. **Speak with your School Counselor** to notify him/her that you are interested and to verify that your GPA meets minimum qualifications. Students must have a cumulative unweighted high school grade point average of 3.0 or better.
  - a. Students in grades 9 & 10 must have earned at least 5 credits in core subjects
2. **Complete an application** on the FSW website.
  - a. Go to <https://www.fsw.edu/dualenrollment/studentlinks>
  - b. Click on the “Apply” link under ‘Apply to Accelerated Pathways’
3. FSW will send you your FSW Student ID number after your application has been approved. When you receive this, you will then need to speak with your School Counselor to discuss how you will meet the **test score requirements for college course placement**. Test score requirements are as follows:

Subject	Accuplacer	ACT	SAT	PSAT	Digital SAT/PSAT	Algebra 1/Geometry EOC's
Reading	256	19	24	24	490	N/A
Writing	253	17	25	25	490	N/A
Math – Intermediate Algebra	261	19	24	24	480	4
Math – College Algebra	265	N/A	N/A	N/A	N/A	N/A

If you would like to take the **Accuplacer placement test at FSW** then you must register to take it on FSW’s website <https://www.fsw.edu/testing/placementregistration>. Please note that you can only take the placement test 3 times total. There is a schedule and remediation that must be followed in order to re-test if you do not meet the minimum scores the first try.

4. Complete the ‘**Accelerated Pathways Orientation**’ through Canvas
  - a. Only students with a current FSW ID number may complete the Canvas Orientation Course.
  - b. Here is the link to Canvas: <https://www.fsw.edu/canvas>
5. When you have attained the required test scores then you must **complete either a hardcopy or electronic registration form** once the registration period is open. All dual enrollment registration forms must be approved through your school counselor. CCHS will allow you to take 1 or 2 courses your first dual enrollment semester. If you are successful you may be allowed to go full-time in your 2<sup>nd</sup> semester. To **search available courses**, follow these steps:
  - a. Go to [www.FSW.edu](http://www.FSW.edu)
  - b. Click on ‘Current Students’ at the top
  - c. Click on ‘Class Schedules’
  - d. Click on ‘Browse Classes’
  - e. Select the appropriate term (Fall/Spring/Summer)
  - f. Select the course you are searching for under ‘Subject’
  - g. Select ‘Full Term’ under ‘Part of Term’
  - h. Choose which section of the class will work best with your school and extracurricular schedule.

Your school counselor can provide you with a hardcopy registration form or you may complete the form electronically at this link: <https://proone.proed.org/AdobeSign/ProDocDocumentRequest/?formId=2754> If you complete the form electronically, please email your counselor when you submit the form, so they can be on the lookout for it on their end.

6. Attend your college courses and do your best! Please note that **you are now a college student**. YOU are responsible for your college courses. The grades you earn will stay with you forever on your college transcript. They cannot be removed or replaced. To continue being a dual enrollment student you must maintain a minimum of a 2.0 college GPA and the required high school GPA. Failure to do so may result in you being dismissed from the dual enrollment program.